



GOODS AND SERVICES TAX (GST) WORKSHOP

- Topics** : Common Errors & Technical Updates
- Date** : 12 March 2018 (Monday)
- Time** : 9.00am - 1.00pm (registration starts from 8.30am)
- Venue** : Training Room 1, Level 7, BDO @ Menara CenTARa,
360 Jalan Tuanku Abdul Rahman, 50100 Kuala Lumpur
- Fees** : RM200 per participant
RM180 per participant for a group of 3 or more

AGENDA

COMMON ERRORS & TECHNICAL UPDATES

TIME	TOPIC
8.30am	Registration
9.00am	Introduction
9.15am	Latest Technical Updates
10.45am	Tea break and networking
11.15am	Common GST errors
1.00pm	End of Workshop

PROGRAMME OUTLINE

Learn the common errors made and to obtain the latest GST updates

Are you aware of the GST risks that your business is being subjected to?

Given the dynamic nature of the GST, keeping yourself abreast with the latest updates in the GST regulatory framework is a necessity for a low business risk. Learn to identify, rectify and avoid the common errors made in GST reporting in daily operating activities before submitting your returns and equip yourself with the latest revision to the GST guidelines to avoid running afoul of the law.

REGISTRATION FEES

Registration fee (per participant)	Fee (inclusive of GST)
Normal rate	RM200 per participant
Group registration (group of 3 and more under the same company/group)	RM180 per participant

RESERVATION

Reservation can be made by telephone or email, but will only be confirmed upon receipt of the completed registration form and full payment.

CANCELLATION AND SUBSTITUTION POLICY

Workshop fee is non-refundable once reservation has been confirmed. If you are unable to attend, a substitute delegate is welcomed when advised in writing prior to the workshop. No refund is given for cancellation or withdrawal.

HRDF/SBL

The workshop is eligible for HRDF (Human Resource Development Fund) claims under the SBL Scheme (Skim Bantuan Latihan).

Closing date for registration: 5 March 2018

SPEAKERS



Ng Swee Weng
Senior Advisor
Tax & GST

Swee Weng is the Senior Advisor for Advisory & GST at BDO Malaysia. Prior to joining BDO Malaysia, Swee Weng was a Partner at KPMG Malaysia. Swee Weng was also formerly a member of KPMG's Audit and Accounting Committee, which provides directives and consultative support on technical issues.

Swee Weng has conducted numerous presentations on GST issues facing Malaysian companies. He has considerable experience providing GST advice to companies ranging from small to medium SMEs to large publicly listed entities, particularly those entities operating in the development and construction industries. By combining years of risk management experience with his GST knowledge, Swee Weng is able to provide tailored advice to clients regarding a broad range of technical GST issues.

Swee Weng was a former Project Director on the Malaysian Accounting Standards Board.



Soo Kah Yih
Manager
Tax & GST

Kah Yih is the Manager for GST at BDO Malaysia. She has nearly four years of experience in GST, involved in GST implementation assignment, GST registration, GST compliance, GST advisory and etc. in various industries, including hotel, construction, manufacturing, trading, etc.

Prior to joining GST, Kah Yih has involved in audit and assurance for more than three years. Her experience in audit has supported her to advice GST-related issues.

She is also a member of CPA Australia.

REGISTRATION FORM

Please register the following person(s) for the event

No	Full Name	Designation	Email	Vegetarian meal (kindly tick if required)

BDO reserves the right to change the speaker, dates and/or venue, and to vary/cancel the programme should unavoidable circumstances arise. BDO also reserves the right to make alternative arrangements without prior notice. Upon submitting the registration form, you are deemed to have read and understood the terms and conditions.

Contact person's details

Name: _____ Tel: _____
 Company: _____ Fax: _____
 Designation: _____ Email: _____
 Address: _____

PAYMENT DETAILS

Please ensure that all cheques should be crossed and made payable to **BDO Tax Services Sdn Bhd**. Kindly indicate the company's name and "GST workshop" on the back of the cheque.

Alternatively, the cheque could be banked into our account, details as follows:

Beneficiary (bank account name)	: BDO Tax Services Sdn Bhd
Bank	: Hong Leong Bank Berhad
Account Number	: 33100024237
Swift Code	: HLBBMYKL
Address	: Raja Laut Branch Ground Floor, Menara Raja Laut 288 Jalan Raja Laut 50350 Kuala Lumpur

(please include a copy of the bank transfer or bank-in slip with the completed registration form)

Kindly email your registration form to events@bdo.my.